

JAMES V. McDONALD, M.D., M.P.H. Commissioner **JOHANNE E. MORNE, M.S.** Executive Deputy Commissioner

July 31, 2024

Steven Corwin, CEO New York Presbyterian Hospital Columbia Presbyterian Center 525 East 68<sup>th</sup> Street, Box 165 New York, NY 10021

Email: ceooff@nyp.org

Governor

New York Presbyterian Hospital Columbia Presbyterian Center (1464) (EVENT ID: KJEI11)

Dear Steven Corwin:

In response to the Statement of Deficiency that was issued to your facility, the Clinical Staffing Review Unit has carefully reviewed the Plan of Correction received on **July 18**, **2024**. As a result of the review by the Clinical Staffing Review Unit, we have deemed your facility's Plan of Correction **acceptable**.

The deficiency citation(s) relate to non-compliance with the provisions of New York State Public Health Law 2805-t and does not preclude any additional administrative action by this Department. Due to the need to verify that all the actions indicated in your Plan of Correction, a survey team may return to your facility for a Plan of Correction verification survey.

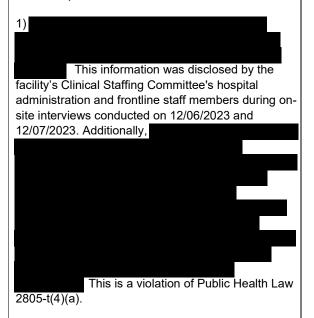
Sincerely,

Clinical Staffing Review Unit Division of Hospitals and Diagnostic & Treatment Centers

cc: Bernadette Khan, bkhan@nyp.org

New York State Department of Health

STATEMEN	IT OF DEFICIENCIES OF CORRECTION	(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:		E CONSTRUCTION	(X3) DATE SURVEY COMPLETED
					01/15/2024
		HP0537A	B. WING		
NAME OF F	PROVIDER OR SUPPLIER	R STREET A	DDRESS, CITY	, STATE, ZIP CODE	
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(X4) ID PREFIX TAG	(EACH DEFICIENC	TATEMENT OF DEFICIENCIES BY MUST BE PRECEDED BY FULL LSC IDENTIFYING	ID PREFIX TAG	PROVIDER'S PLAN OF CORRECTI (EACH CORRECTIVE ACTION SHOUL CROSS-REFERENCED TO THE APPRO DEFICIENCY)	D BE COMPLETE
S 000	INITIAL COMMENT	-S	S 000		
	STATE FAC ID: H	P0537A			
	OPERATING CERT 7002054H	IFICATE NUMBER:			
	regulations (10NYC as a result of a sun 01/19/2024, in acco York State Public H evaluation of 102 c	ial compilation of codes, rules and CRR) deficiencies below are cited vey conducted 12/06/2023 – ordance with Article 28 of the New lealth Law. This survey was an omplaints received by the en 07/14/2023 and 12/31/2023.			
S 134			S 134		
	, , , ,	RNING BODY. Compliance			
	with Laws.				
	Federal, State and	all comply with all applicable local laws, including the New York Law, Mental Hygiene Law, and			
	This Regulation is r	not met as evidenced by:			
	interviews of frontlind document review, a	cility's Clinical Staffing Committee, ne staff members on units, and survey observations, the aply with Public Health Law - PBH			
	following subsectio 4. Primary respons the clinical staffing following functions: response to compla of the adopted staff other concerns regu	cility failed to comply with the ns: dibilities. Primary responsibilities of committee shall include the (d) Review, assessment, and aints regarding potential violations fing plan, staffing variations, or arding the implementation of the thin the purview of the committee.			
	Beginning January and annually therea implement the clinic first of the prior cale	of clinical staffing plans. (a) first, two thousand twenty-three, after, each general hospital shall cal staffing plan adopted by July endar year, and any subsequent assign personnel to each patient ance with the plan.			
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2) During the on-site survey conducted from 12/06/2023 through 12/07/2023 the Department of Health staff observed a failure to assign personnel to patient care units in accordance with the facility's clinical staffing plan. This is a violation of Public Health Law 2805-t(7)(a). The following is a breakdown of the units found not in compliance with Public Health Law 2805-t(7)(a):

#### 1. Cardiovascular Unit(s)

5GS Day Shift: 33 Instances of Insufficient Clinical Staffing (03/01/23 - 04/15/23)

Date	Unit	Shift	Census	Actual	Grid
3/1	5GS	7:00AM	32	8	9
3/2	5GS	7:00AM	35	9	10
3/3	5GS	7:00AM	35	9	10
3/4	5GS	7:00AM	33	8	9
3/5	5GS	7:00AM	35	8	10
3/6	5GS	7:00AM	35	9	10
3/8	5GS	7:00AM	31	8	9
3/10	5GS	7:00AM	35	9	10
3/11	5GS	7:00AM	32	8	9
3/12	5GS	7:00AM	33	8	9
3/13	5GS	7:00AM	36	9	10
3/15	5GS	7:00AM	36	9	10
3/16	5GS	7:00AM	36	9	10
3/18	5GS	7:00AM	34	7	10
3/19	5GS	7:00AM	36	8	10
3/20	5GS	7:00AM	36	9	10
3/21	5GS	7:00AM	35	9	10
3/22	5GS	7:00AM	36	9	10
3/25	5GS	7:00AM	36	9	10
3/26	5GS	7:00AM	36	9	10
3/27	5GS	7:00AM	35	8	10
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3/31	5GS	7:00AM	35	9	10

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	3/21	5GS	7:00PM		9	10			
	3/22	5GS	7:00PM		9	10			
	3/23	5GS	7:00PM	34	8	10			
	3/25	5GS	7:00PM	34	9	10			
	3/26	5GS	7:00PM	35	9	10			
	3/27	5GS	7:00PM		8	10			
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	3/13	5HN	7:00PM	28	8	10
	3/15	5HN	7:00PM	29	9	10
	3/16	5HN	7:00PM		8	10
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New Yor	rk อเลเย	Dan	ont of II	aalth		
	3/22	Departm CCU	nent of He 7:00PM		16	18
	3/23	CCU	7:00PM		17	19
	3/25	CCU	7:00PM		15	16
	3/30	CCU	7:00PM		17	19
	3/31	CCU	7:00PM		18	19
	4/1	CCU	7:00PM		17	19
	4/3	CCU	7:00PM		18	19
	4/4	CCU	7:00PM		17	19
	4/5	CCU	7:00PM		17	18
	4/6	CCU	7:00PM		16	17
	4/7	CCU	7:00PM		14	19
	4/8	CCU	7:00PM		15	18
	4/9	CCU	7:00PM		14	16
	4/10	CCU	7:00PM		16	18
	4/11	CCU	7:00PM		16	18
	4/13	CCU	7:00PM		15	19
	4/14	CCU	7:00PM		16	19
	4/15	CCU	7:00PM	28	15	19
		-			Insufficie	ent Clinical
		ng (03/15/				
	Date	Unit	Shift	Census		Grid
	3/15	CTICU	7:00AM		23	26
	3/16		7:00AM		24	26
	3/18		7:00AM	28	23	25
	3/19	CTICU	7:00AM	27	22	24
	3/20	CTICU	7:00AM	27	24	26
	3/21	CTICU	7:00AM	27	25	26
	3/22	CTICU	7:00AM		24	25
	3/23	CTICU	7:00AM		25	26
	3/25	CTICU	7:00AM		25	26
	3/27	CTICU	7:00AM		25	26
	3/30		7:00AM		21	26
	3/31		7:00AM		24	26
			7:00AM			
	4/1				23	26
	4/2		7:00AM		20	26
	4/3		7:00AM		23	24
	4/7		7:00AM		23	26
	4/8		7:00AM		22	26
	4/9		7:00AM		21	25
	4/13	CTICU	7:00AM	29	24	26
	4/14	CTICU	7:00AM	27	23	24
	4/15		7:00AM		21	26
	CTICL	J Night Sh	nift: 29 Ins	tances o	f Insuffic	ient
	Clinica	al Staffing	(03/15/23	3 - 04/15/	/23)	
	Date	Unit	Shift	Census	Actual	Grid
	3/15	CTICU	7:00PM	27	22	24
	3/16		7:00PM		23	26
	3/17		7:00PM		25	26
	3/18		7:00PM		25	26
	3/19		7:00PM		21	25
	3/20		7:00PM		24	26
	3/22		7:00PM		21	
						24
	3/23		7:00PM		22	26
	3/25		7:00PM		23	26
	3/26		7:00PM		22	26
	3/27	CTICU	7:00PM		25	26
	3/28 3/29		7:00PM 7:00PM		24 23	26 26

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	3/30		7:00PM		22	27
	3/31		7:00PM		23	25
	4/1		7:00PM		23	26
	4/2		7:00PM		23	27
	4/3		7:00PM		23	24
	4/4		7:00PM		22	23
	4/6	CTICU	7:00PM	24	20	21
	4/7	CTICU	7:00PM	30	20	26
	4/8	CTICU	7:00PM	28	22	25
	4/9	CTICU	7:00PM	27	21	24
	4/10	CTICU	7:00PM	30	22	26
	4/11	CTICU	7:00PM		23	26
	4/12	CTICU	7:00PM	28	24	25
	4/13	CTICU	7:00PM	28	21	25
	4/14	CTICU	7:00PM	30	22	26
	4/15		7:00PM		21	26
		Day Shift g (03/15/			nsufficien	t Clinical
	Date	• · · ·		,	Actual	Grid
	3/15	MICU			15	16
	3/15	MICH	7.00AN	24	16	17
		MICH	7.00AM	24		
	3/19	MICH	7:00AM 7:00AM 7:00AM	24	16	17
	3/22	MICU	7:00AM	24	16	17
	3/23	MICU	7:00AM	24	16	17
	4/1		7:00AM		15	16
	4/2		7:00AM		16	17
	4/9		7:00AM		12	16
	4/10		7:00AM		14	15
	4/11		7:00AM		15	16
	4/13		7:00AM		15	16
	4/14		7:00AM		15	16
	4/15	MICU	7:00AM	24	14	17
					Insufficie	nt Clinical
	Staffin	g (03/15/	23 - 04/15	5/23)		
	Date	Unit	Shift	_	Actual	Grid
	3/15	MICU	7:00PM	23	15	16
	3/17	MICU	7:00PM	24	16	17
	3/23	MICU	7:00PM	24	16	17
	3/27	MICU	7:00PM	24	16	17
	3/28	MICU	7:00PM		15	16
	4/1	MICU	7:00PM		15	17
	4/7	MICU	7:00PM		13	16
	4/8	MICU	7:00PM		15	17
	4/9	MICU	7:00PM		16	17
	4/10	MICU	7:00PM		16	17
	4/15	MICU	7:00PM		16	17
	NICH	Day Shift	· 21 Ineta	nces of Ir	nsufficien	t Clinical
		ig (03/15/2			.Juillol611	. Jiiiiloai
	Date	Ùnit	Shift	Census	Actual	Grid
	3/15	NICU	7:00AM	18	11	12
	3/16	NICU	7:00AM		11	12
	3/18	NICU	7:00AM		9	11
	3/19	NICU	7:00AM		8	9
	3/20	NICU	7:00AM		11	12
	3/22	NICU	7:00AM		10	12
	3/23	NICU	7:00AM		11	12
	3/30	NICU	7:00AM		9	11
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	3/31	NICU	7:00AM	15
	4/1	NICU	7:00AM	17
	4/3	NICU	7:00AM 7:00AM 7:00AM	13

∕orl	c State	Departm	ent of H	aalth		
1 011		NICU	7:00AM		10	11
	4/1	NICU	7:00AM		11	12
	4/3	NICU	7:00AM		10	11
	4/4	NICU	7:00AM		11	12
	4/4		7:00AM		11	12
		NICU				
	4/6	NICU	7:00AM		11	12
	4/8	NICU	7:00AM		10	12
	4/9	NICU	7:00AM		9	12
	4/10	NICU	7:00AM		8	12
	4/11	NICU	7:00AM		11	12
	4/12	NICU	7:00AM		11	12
	4/14	NICU	7:00AM		11	12
	4/15	NICU	7:00AM	18	10	12
		Night Shif g (03/15/2			Insufficier	nt Clinical
	Date	Unit	Shift	Census	Actual	Grid
	3/15	NICU	7:00PM	18	11	12
	3/16	NICU	7:00PM	18	10	12
	3/25	NICU	7:00PM		10	11
	3/26		7:00PM		9	10
	3/27		7:00PM		10	12
	3/28		7:00PM		10	11
	3/31	NICU	7:00PM		11	12
	4/1	NICU	7:00PM		10	11
	4/4	NICU	7:00PM		10	11
	4/6	NICU	7:00PM		11	12
	4/7	NICU	7:00PM		11	12
	4/8	NICU	7:00PM		11	12
	4/9		7:00PM		10	
		NICU				12
	4/10	NICU	7:00PM		11	12
	4/14	NICU	7:00PM		10	12
	4/15	NICU	7:00PM	18	11	12
		Day Shift: g (03/15/2			sufficient	Clinical
	Date	Unit			Actual	Grid
	3/15		7:00AM			9
	3/16	SICU	7:00AM		10	11
	3/21	SICU	7:00AM		10	11
	3/22	SICU	7:00AM		10	11
	3/23	SICU	7:00AM		9	10
	3/30	SICU	7:00AM		9	10
	4/1	SICU	7:00AM		8	9
	4/2	SICU	7:00AM		9	10
	4/2 4/8				10	
		SICU	7:00AM			11
	4/9	SICU	7:00AM		8	9
	4/12	SICU	7:00AM	16	10	11
		Night Shift g (03/15/2			sufficient	Clinical
	Date	Unit	Shift	Census	Actual	Grid
	3/17	SICU	7:00PM		10	11
	3/30	SICU	7:00PM		9	10
	4/7	SICU	7:00PM		8	10
	4/9	SICU	7:00PM		9	10
	4/10	SICU	7:00PM		10	11
	4/13	SICU	7:00PM		8	10
	4/13 4/15	SICU	7:00PM		o 10	11
	4/10	3100	i .UUFIVI	10	10	1.1

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	6CN D	ov Chiff:	22 Inoton	ooo of Inc	ufficient	Clinical
			23 Instan		sumcient	Cillical
			23 - 04/15			
	Date	Unit	Shift	Census	Actual	Grid
	3/1	6GN	7:00AM	36	8	9
	3/2	6GN	7:00AM	35	8	9
	3/3	6GN	7:00AM		8	9
	3/4	6GN	7:00AM		8	9
	3/5	6GN	7:00AM	35	8	9
	3/6	6GN	7:00AM	35	8	9
	3/7	6GN	7:00AM	33	7	9
	3/13	6GN	7:00AM		7.75	9
	3/14	6GN	7:00AM		8	9
	3/15	6GN			8	9
	3/18	6GN	7:00AM	33	8	9
	3/19	6GN	7:00AM	36	8	9
	3/20	6GN	7:00AM	36	7	9
	3/21		7:00AM		8	9
	3/22	6GN	7:00AM		8	9
	3/28	6GN	7:00AM	35	8	9
	3/30	6GN	7:00AM	34	8	9
	4/2	6GN	7:00AM	34	8	9
	4/7	6GN	7:00AM		8	9
	4/9	6GN	7:00AM		8	9
	4/11	6GN			8	9
	4/12	6GN	7:00AM	34	8	9
	4/14	6GN	7:00AM	34	8	9
	CON N	iaht Chift	: 28 Insta	naca of l	a ufficien	t Clinical
	DC3IN IN	uani Sniii	· /x incia			i Cimicai i
					Sumolem	Cilinoai
			23 - 04/15		Sumolem	Commodi
				5/23)	Actual	
	Staffing Date	g (03/01/2	23 - 04/15 Shift	5/23) Census		
	Staffing Date 3/2	g (03/01/2 Unit 6GN	23 - 04/15 Shift 7:00PM	5/23) Census 34	Actual 7	Grid 9
	Staffing Date 3/2 3/3	g (03/01/2 Unit 6GN 6GN	23 - 04/15 Shift 7:00PM 7:00PM	5/23) Census 34 34	Actual 7 8	Grid 9 9
	Staffing Date 3/2 3/3 3/4	g (03/01/2 Unit 6GN 6GN 6GN	23 - 04/15 Shift 7:00PM 7:00PM 7:00PM	5/23) Census 34 34 34	Actual 7 8	Grid 9 9 9
	Staffing Date 3/2 3/3 3/4 3/5	g (03/01/2 Unit 6GN 6GN 6GN 6GN	23 - 04/15 Shift 7:00PM 7:00PM 7:00PM 7:00PM	5/23) Census 34 34 34 34	Actual 7 8 8	Grid 9 9 9
	Staffing Date 3/2 3/3 3/4	g (03/01/2 Unit 6GN 6GN 6GN	23 - 04/15 Shift 7:00PM 7:00PM 7:00PM	5/23) Census 34 34 34 34	Actual 7 8	Grid 9 9 9
	Staffing Date 3/2 3/3 3/4 3/5	g (03/01/2 Unit 6GN 6GN 6GN 6GN	23 - 04/15 Shift 7:00PM 7:00PM 7:00PM 7:00PM	5/23) Census 34 34 34 34 34	Actual 7 8 8	Grid 9 9 9
	Staffing Date 3/2 3/3 3/4 3/5 3/6 3/7	g (03/01/2 Unit 6GN 6GN 6GN 6GN 6GN 6GN	23 - 04/15 Shift 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM	5/23) Census 34 34 34 34 32 32	Actual 7 8 8 8 8 8 8 8	Grid 9 9 9 9 9
	Staffing Date 3/2 3/3 3/4 3/5 3/6 3/7 3/11	g (03/01/2 Unit 6GN 6GN 6GN 6GN 6GN 6GN 6GN	23 - 04/15 Shift 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM	5/23) Census 34 34 34 34 32 34 32	Actual 7 8 8 8 8 8 8 8 8 8	Grid 9 9 9 9 9 9
	Staffing Date 3/2 3/3 3/4 3/5 3/6 3/7 3/11 3/12	g (03/01/2 Unit 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN	23 - 04/15 Shift 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM	5/23) Census 34 34 34 34 32 34 35 33	Actual 7 8 8 8 8 8 8 8 8 8 8	Grid 9 9 9 9 9 9 9
	Staffing Date 3/2 3/3 3/4 3/5 3/6 3/7 3/11 3/12 3/13	g (03/01/2 Unit 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN	23 - 04/15 Shift 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM	5/23) Census 34 34 34 34 32 34 35 33 36	Actual 7 8 8 8 8 8 8 8 8 8 8 8 8 8 8	Grid 9 9 9 9 9 9 9
	Staffing Date 3/2 3/3 3/4 3/5 3/6 3/7 3/11 3/12 3/13 3/15	g (03/01/2 Unit 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN	23 - 04/15 Shift 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM	5/23) Census 34 34 34 34 32 34 35 33 36 34	Actual 7 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8	Grid 9 9 9 9 9 9 9 9
	Staffing Date 3/2 3/3 3/4 3/5 3/6 3/7 3/11 3/12 3/13	g (03/01/2 Unit 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN	23 - 04/15 Shift 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM	5/23) Census 34 34 34 34 32 34 35 33 36 34	Actual 7 8 8 8 8 8 8 8 8 8 8 8 8 8 8	Grid 9 9 9 9 9 9 9
	Staffing Date 3/2 3/3 3/4 3/5 3/6 3/7 3/11 3/12 3/13 3/15 3/16	g (03/01/2 Unit 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN	23 - 04/15 Shift 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM	5/23) Census 34 34 34 34 32 34 35 33 36 34	Actual 7 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8	Grid 9 9 9 9 9 9 9 9 9
	Staffing Date 3/2 3/3 3/4 3/5 3/6 3/7 3/11 3/12 3/13 3/15 3/16 3/20	g (03/01/2 Unit 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN	23 - 04/15 Shift 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM	5/23) Census 34 34 34 34 32 34 35 33 36 34 34 34 35	Actual 7 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8	Grid 9 9 9 9 9 9 9 9 9 9 9
	Staffing Date 3/2 3/3 3/4 3/5 3/6 3/7 3/11 3/12 3/13 3/15 3/16 3/20 3/23	g (03/01/2 Unit 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN	23 - 04/15 Shift 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM	5/23) Census 34 34 34 34 32 34 35 33 36 34 34 35 31	Actual 7 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8	Grid 9 9 9 9 9 9 9 9 9 9 9
	Staffing Date 3/2 3/3 3/4 3/5 3/6 3/7 3/11 3/12 3/13 3/15 3/16 3/20 3/23 3/25	g (03/01/2 Unit 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN	23 - 04/15 Shift 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM	5/23) Census 34 34 34 34 32 34 35 33 36 34 35 31 35 31	Actual 7 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8	Grid 9 9 9 9 9 9 9 9 9 9 9 9 9 9
	Staffine Date 3/2 3/3 3/4 3/5 3/6 3/7 3/11 3/12 3/13 3/15 3/20 3/23 3/25 3/26	g (03/01/2 Unit 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN	23 - 04/15 Shift 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM	5/23) Census 34 34 34 34 32 34 35 33 36 34 35 31 33 33 36	Actual 7 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8	Grid 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9
	Staffing Date 3/2 3/3 3/4 3/5 3/6 3/7 3/11 3/12 3/13 3/15 3/16 3/20 3/23 3/25	g (03/01/2 Unit 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN	23 - 04/15 Shift 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM	5/23) Census 34 34 34 34 32 34 35 33 36 34 35 31 33 33 36	Actual 7 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8	Grid 9 9 9 9 9 9 9 9 9 9 9 9 9 9
	Staffine Date 3/2 3/3 3/4 3/5 3/6 3/7 3/11 3/12 3/13 3/15 3/20 3/23 3/25 3/26	g (03/01/2 Unit 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN	23 - 04/15 Shift 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM	5/23) Census 34 34 34 34 32 34 35 36 34 35 31 36 31 33 36 35	Actual 7 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8	Grid 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9
	Staffine Date 3/2 3/3 3/4 3/5 3/6 3/7 3/11 3/12 3/13 3/15 3/20 3/25 3/26 3/28 3/29	g (03/01/2 Unit 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN	23 - 04/15 Shift 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM	5/23) Census 34 34 34 34 32 34 35 36 34 35 31 36 31 33 36 35	Actual 7 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8	Grid 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9
	Staffine Date 3/2 3/3 3/4 3/5 3/6 3/7 3/11 3/12 3/13 3/15 3/26 3/26 3/28 3/29 3/31	g (03/01/2 Unit 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN	23 - 04/15 Shift 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM	5/23) Census 34 34 34 32 34 35 33 36 34 35 31 33 36 35 31 33 36 35 33 36	Actual 7 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8	Grid 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9
	Staffing Date 3/2 3/3 3/4 3/5 3/6 3/7 3/11 3/12 3/13 3/15 3/16 3/20 3/23 3/25 3/26 3/29 3/31 4/1	g (03/01/2 Unit 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN	23 - 04/15 Shift 7:00PM	5/23) Census 34 34 34 32 34 35 33 36 34 35 31 33 36 35 31 33 36 33 36 33 34 34 35	Actual 7 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8	Grid 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9
	Staffing Date 3/2 3/3 3/4 3/5 3/6 3/7 3/11 3/12 3/13 3/15 3/16 3/20 3/23 3/25 3/26 3/29 3/31 4/1 4/2	g (03/01/2 Unit 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN	23 - 04/15 Shift 7:00PM	5/23) Census 34 34 34 32 34 35 33 36 34 35 31 33 36 35 31 33 36 33 34 34 33 33 34 33	Actual 7 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8	Grid 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9
	Staffing Date 3/2 3/3 3/4 3/5 3/6 3/7 3/11 3/12 3/13 3/15 3/16 3/20 3/23 3/25 3/26 3/29 3/31 4/1	g (03/01/2 Unit 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN	23 - 04/15 Shift 7:00PM	5/23) Census 34 34 34 32 34 35 33 36 34 35 31 33 36 35 31 33 36 33 34 34 33 33 34 33	Actual 7 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8	Grid 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9
	Staffing Date 3/2 3/3 3/4 3/5 3/6 3/7 3/11 3/12 3/13 3/15 3/16 3/20 3/23 3/25 3/26 3/29 3/31 4/1 4/2	g (03/01/2 Unit 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN	23 - 04/15 Shift 7:00PM	5/23) Census 34 34 34 32 34 35 33 36 34 35 31 33 36 35 31 33 36 33 34 34 33 33 34 33	Actual 7 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8	Grid 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9
	Staffing Date 3/2 3/3 3/4 3/5 3/6 3/7 3/11 3/12 3/13 3/15 3/16 3/20 3/25 3/26 3/28 3/29 3/31 4/1 4/2 4/4 4/5	(03/01/2 Unit 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN	23 - 04/15 Shift 7:00PM	5/23) Census 34 34 34 34 32 34 35 33 36 34 35 31 33 36 35 33 36 35 33 36 35 33 36 35 33 36 35 33	Actual 7 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8	Grid 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9
	Staffine Date 3/2 3/3 3/4 3/5 3/6 3/7 3/11 3/12 3/13 3/15 3/20 3/23 3/25 3/26 3/28 3/29 3/31 4/1 4/2 4/4 4/5 4/6	(03/01/2 Unit 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN	23 - 04/15 Shift 7:00PM	5/23) Census 34 34 34 34 32 34 35 33 36 34 35 31 33 36 35 33 36 35 33 36 35 33 36 35 33 36 35 33 36 35 33 36 35 33	Actual 7 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8	Grid 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9
	Staffine Date 3/2 3/3 3/4 3/5 3/6 3/7 3/11 3/12 3/13 3/15 3/20 3/23 3/25 3/26 3/28 3/29 3/31 4/1 4/2 4/4 4/5 4/6 4/7	(03/01/2 Unit 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN	23 - 04/15 Shift 7:00PM	5/23) Census 34 34 34 34 32 34 35 36 34 35 31 33 36 35 31 33 36 35 33 32 35 33 32	Actual 7 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8	Grid 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9
	Staffine Date 3/2 3/3 3/4 3/5 3/6 3/7 3/11 3/12 3/13 3/15 3/20 3/23 3/25 3/26 3/28 3/29 3/31 4/1 4/2 4/4 4/5 4/6 4/7 4/8	(03/01/2 Unit 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN	23 - 04/15 Shift 7:00PM	5/23) Census 34 34 34 34 32 34 35 33 36 34 35 31 33 36 35 33 36 35 33 36 35 31 33 35 33 31 31 33 35 31 31	Actual 7 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8	Grid 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9
	Staffine Date 3/2 3/3 3/4 3/5 3/6 3/7 3/11 3/12 3/13 3/15 3/20 3/25 3/26 3/28 3/29 3/31 4/1 4/2 4/4 4/5 4/6 4/7 4/8 4/9	(03/01/2 Unit 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN	23 - 04/15 Shift 7:00PM	5/23) Census 34 34 34 34 32 34 35 33 36 34 35 31 33 36 35 33 36 35 31 34 34 33 35 31 34 34 33 35 31 34 34 34 33 35 31 34	Actual 7 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8	Grid 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9
	Staffine Date 3/2 3/3 3/4 3/5 3/6 3/7 3/11 3/12 3/13 3/15 3/20 3/23 3/25 3/26 3/28 3/29 3/31 4/1 4/2 4/4 4/5 4/6 4/7 4/8	(03/01/2 Unit 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN	23 - 04/15 Shift 7:00PM	5/23) Census 34 34 34 34 32 34 35 33 36 34 35 31 33 36 35 33 36 35 31 34 34 33 35 31 34 34 33 35 31 34 34 34 33 35 31 34	Actual 7 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8	Grid 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9
	Staffine Date 3/2 3/3 3/4 3/5 3/6 3/7 3/11 3/12 3/13 3/15 3/20 3/25 3/26 3/28 3/29 3/31 4/1 4/2 4/4 4/5 4/6 4/7 4/8 4/9	(03/01/2 Unit 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN 6GN	23 - 04/15 Shift 7:00PM	5/23) Census 34 34 34 34 32 34 35 33 36 34 35 31 33 36 35 33 36 35 31 33 32 35 31 34 33 32 35 31 34 33 32 35 31 34 33	Actual 7 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8	Grid 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9

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608 [	Nav Shift	· 30 Instances of In	cufficiont	Clinical
		: 30 Instances of In	sumciem	Cimicai
_		/23 - 04/15/23)		0
Date	Unit	Shift Census		
3/1	6GS		9	10
3/2	6GS		9	10
3/3	6GS	7:00AM 34	9	10
3/4	6GS	7:00AM 35	9	10
3/5	6GS	7:00AM 34	9	10
3/13	6GS	7:00AM 36	8	10
3/14	6GS	7:00AM 33	8	9
3/15	6GS	7:00AM 32	8	9
3/16	6GS	7:00AM 34	9	10
3/22		7:00AM 34	9	10
3/26	6GS	7:00AM 36	9	10
3/27			8	10
3/28			8	10
3/29	6GS	7:00AM 34	8	10
3/30	6GS	7:00AM 34	9	10
3/31	6GS	7:00AM 31	8	9
4/1	6GS	7:00AM 34	8	10
4/2	6GS	7:00AM 34	8	10
4/2		7:00AM 35	9	
1	6GS			10
4/4	6GS		9	10
4/5	6GS		8	10
4/6	6GS	7:00AM 35	9	10
4/7	6GS	7:00AM 32	8	9
4/8	6GS	7:00AM 36	9	10
4/9	6GS	7:00AM 34	8	10
4/10	6GS	7:00AM 34	9	10
4/12	6GS	7:00AM 34	8	10
4/13	6GS	7:00AM 32	8	9
			8	9
4/15	6GS	7:00AM 33	0	9
CCC N	Iiaaba Obi	ft. 04 lastsass of l		ot Oliminal
		ft: 31 Instances of I	nsumcier	it Clinical
		/23 - 04/15/23)		
Date	Unit	Shift Census		
3/1		7:00AM 36	9	10
3/2	6GS	7:00AM 34	9	10
3/3	6GS	7:00AM 34	9	10
3/4	6GS	7:00AM 35	9	10
3/5	6GS	7:00AM 34	9	10
3/13	6GS	7:00AM 36	8	10
3/14	6GS	7:00AM 33	8	9
				9
3/15	6GS	7:00AM 32	8	
3/16	6GS	7:00AM 34	9	10
3/22	6GS	7:00AM 34	9	10
3/26	6GS	7:00AM 36	9	10
3/26 3/27			9 8	10 10
	6GS	7:00AM 36		
3/27 3/28	6GS 6GS 6GS	7:00AM 36 7:00AM 36 7:00AM 35	8 8	10 10
3/27 3/28 3/29	6GS 6GS 6GS	7:00AM 36 7:00AM 36 7:00AM 35 7:00AM 34	8 8 8	10 10 10
3/27 3/28 3/29 3/30	6GS 6GS 6GS 6GS	7:00AM 36 7:00AM 36 7:00AM 35 7:00AM 34 7:00AM 34	8 8 8 9	10 10 10 10
3/27 3/28 3/29 3/30 3/31	6GS 6GS 6GS 6GS 6GS	7:00AM 36 7:00AM 36 7:00AM 35 7:00AM 34 7:00AM 34 7:00AM 31	8 8 8 9	10 10 10 10 9
3/27 3/28 3/29 3/30 3/31 4/1	6GS 6GS 6GS 6GS 6GS 6GS	7:00AM 36 7:00AM 36 7:00AM 35 7:00AM 34 7:00AM 34 7:00AM 31 7:00AM 34	8 8 8 9 8	10 10 10 10 9 10
3/27 3/28 3/29 3/30 3/31 4/1 4/2	6GS 6GS 6GS 6GS 6GS 6GS 6GS	7:00AM 36 7:00AM 36 7:00AM 35 7:00AM 34 7:00AM 34 7:00AM 34 7:00AM 34 7:00AM 34	8 8 9 8 8	10 10 10 10 9 10
3/27 3/28 3/29 3/30 3/31 4/1 4/2 4/3	6GS 6GS 6GS 6GS 6GS 6GS 6GS	7:00AM 36 7:00AM 36 7:00AM 35 7:00AM 34 7:00AM 34 7:00AM 34 7:00AM 34 7:00AM 35	8 8 9 8 8 8	10 10 10 10 9 10 10
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3/27 3/28 3/29 3/30 3/31 4/1 4/2 4/3	6GS 6GS 6GS 6GS 6GS 6GS 6GS	7:00AM 36 7:00AM 36 7:00AM 35 7:00AM 34 7:00AM 34 7:00AM 34 7:00AM 34 7:00AM 35	8 8 9 8 8 8	10 10 10 10 9 10 10
3/27 3/28 3/29 3/30 3/31 4/1 4/2 4/3 4/4	6GS 6GS 6GS 6GS 6GS 6GS 6GS 6GS	7:00AM 36 7:00AM 36 7:00AM 35 7:00AM 34 7:00AM 31 7:00AM 34 7:00AM 34 7:00AM 35 7:00AM 34 7:00AM 36	8 8 9 8 8 8 9	10 10 10 10 9 10 10 10
3/27 3/28 3/29 3/30 3/31 4/1 4/2 4/3 4/4 4/5	6GS 6GS 6GS 6GS 6GS 6GS 6GS 6GS 6GS	7:00AM 36 7:00AM 36 7:00AM 35 7:00AM 34 7:00AM 34 7:00AM 34 7:00AM 34 7:00AM 35 7:00AM 35	8 8 8 9 8 8 9 9 8	10 10 10 10 9 10 10 10 10

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New Yorl					0	10	1			1
	4/8	6GS	7:00AM		9	10				
	4/9	6GS	7:00AM		8	10				
	4/10	6GS	7:00AM		9	10				
	4/12	6GS	7:00AM		8	10				
	4/13	6GS	7:00AM		8	9				
	4/15	6GS	7:00AM	33	8	9				
			19 Instan /23 - 04/15		sufficient	Clinical				
	Date	Ünit	Shift	Census	Actual	Grid				
	3/1	7GS	7:00AM		8	9				
	3/4	7GS	7:00AM		8	9				
	3/7	7GS	7:00AM		8	9				
	3/12	7GS	7:00AM		8	9				
	3/13	7GS	7:00AM		8	9				
	3/15	7GS	7:00AM		8	9				
	3/16	7GS	7:00AM		8	9				
	3/17	7GS	7:00AM		7	8				
	3/19	7GS	7:00AM		7	9				
	3/20	7GS	7:00AM		7	9				
	3/21	7GS	7:00AM		8	9				
	3/26	7GS	7:00AM		8	9				
	3/27	7GS	7:00AM		8	9				
	4/2	7GS	7:00AM		8	9				
	4/4	7GS	7:00AM		8	9				
	4/7	7GS	7:00AM		8	9				
	4/9	7GS	7:00AM		8	9				
	4/14	7GS	7:00AM		8	9				
	4/15	7GS	7:00AM		8	9				
	Date 3/1 3/2 3/3 3/5 3/6 3/9 3/10 3/11 3/12 3/13	Unit 7GS	Shift 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM 7:00PM	33 35 36 35 34 34 35 35 35	8 7 8 8 8 8 8 8 8 7	Grid 9 8 9 9 9 9 9 9				
	3/15	7GS	7:00PM		8	9				
	3/17	7GS	7:00PM		8	9				
	3/20	7GS	7:00PM		8	9				
	3/21	7GS	7:00PM		8	9				
	3/23	7GS	7:00PM	34	8	9				
	3/26	7GS	7:00PM	35	8	9				
	3/27	7GS	7:00PM	35	7	9				
	3/28	7GS	7:00PM	35	8	9				
	3/31	7GS	7:00PM		7	8				
	4/1	7GS	7:00PM		7	8				
	4/2	7GS	7:00PM		7	9				
	4/5	7GS	7:00PM		7	9				
	4/6	7GS	7:00PM		8	9				
	4/7	7GS	7:00PM		8	9				
	4/9	7GS	7:00PM		7	8				
	4/10	7GS	7:00PM		8	9				
	4/15	7GS	7:00PM		7	9				
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	0C8 D	ov Chift	16 Instan	ooo of Inc	ufficient	Clinical
			23 - 04/15		sumci <del>c</del> m	Cililical
	Date	Unit	Shift		Actual	Grid
	3/1	9GS	7:00AM		8	9
	3/4	9GS	7:00AM		8	9
	3/4 3/13					
			7:00AM		8	9
	3/14		7:00AM		8	9
	3/15	9GS	7:00AM		8	9
	3/19		7:00AM 7:00AM		8	9
	3/20	9GS			8	9
	3/27	9GS	7:00AM		8	9
	3/31	9GS	7:00AM		8	9
	4/1	9GS	7:00AM		8	9
	4/2	9GS	7:00AM		7	8
	4/8	9GS	7:00AM		8	9
	4/9	9GS	7:00AM		8	9
	4/10	9GS	7:00AM		8	9
	4/14		7:00AM		8	9
	4/15	9GS	7:00AM	36	8	9
			: 21 Insta		nsufficien	t Clinical
			23 - 04/15			
	Date	Unit	Shift		Actual	
	3/1	9GS	7:00PM		8	9
	3/2	9GS	7:00PM		8	9
	3/6	9GS	7:00PM		8	9
	3/11	9GS	7:00PM		8	9
	3/12		7:00PM		8	9
	3/13		7:00PM		8	9
	3/15		7:00PM		8	9
	3/17	9GS	7:00PM		8	9
	3/19	9GS	7:00PM		8	9
	3/26	9GS	7:00PM		8	9
	3/28	9GS	7:00PM		8	9
	4/1	9GS	7:00PM		7	9
	4/2	9GS	7:00PM		7	9
	4/5	9GS	7:00PM		8	9
	4/6	9GS	7:00PM	37	8	9
	4/7	9GS	7:00PM	36	8	9
	4/9	9GS	7:00PM	38	8	9
	4/10	9GS	7:00PM	33	7	8
	4/11	9GS	7:00PM	35	8	9
	4/14	9GS	7:00PM	35	8	9
	4/15	9GS	7:00PM	36	8	9
			19 Instan		sufficient	Clinical
		• •	23 - 04/15	,		
	Date	Unit	Shift	Census		Grid
	3/1	BMT	7:00AM	18	6	7
	3/2	BMT	7:00AM	17	6	7
	3/3	BMT	7:00AM		6	7
	3/5	BMT	7:00AM	16	5	7
	3/11	BMT	7:00AM	17	6	7
	3/12	BMT	7:00AM	17	6.5	7
	3/15	BMT	7:00AM	18	6	7
	3/16	BMT	7:00AM	18	6	7
	3/18	BMT	7:00AM	16	6	7
	3/19	BMT	7:00AM	15	5	6
	3/20	BMT	7:00AM	16	6	7
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New York State D	epartment of Health
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orl	< State	Departm	ent of H	ealth		
	3/27	BMT	7:00AM	18	6	7
	3/28	BMT	7:00AM	17	6	7
	3/31	BMT	7:00AM	17	6	7
	4/5	BMT	7:00AM	18	6	7
	4/7	BMT	7:00AM	18	6	7
	4/9	BMT	7:00AM	17	6	7
	4/10				5.5	7
	4/11	BMT			6	7
	BMT N	liaht Shift	: 14 Insta	nces of li	nsufficien	t Clinical
			23 - 04/15			
	Date	Unit			Actual	Grid
	3/2	BMT	7:00PM		6	7
	3/10	BMT			6	7
	3/11	BMT	7:00PM		6	7
	3/12					7
	3/13				6	7
	3/17				6	7
					6	7
		BMT	7.00FW		6	7
	3/23	BMT	7:00PM 7:00PM		6	7
	3/26					
	3/27	BMT	7:00PM		6	7
	4/2	BMT	7:00PM		6	7
	4/7	BMT	7:00PM		5	7
	4/8	BMT	7:00PM		6	7
	4/11	BMT	7:00PM		6	7
			5 Instan		sufficient	Clinical
	Staffing		23 - 04/15			
	Date	Unit			Actual	Grid
	3/1	HP10	7:00AM	12	4	5
	3/15	HP10	7:00AM	12	4	5
	4/5	HP10	7:00AM	11	4	5
	4/12	HP10	7:00AM	11	4	5
	4/14	HP10	7:00AM	12	4	5
	HP10 N	Night Shif	t: 1 Instai	nce of Ins	sufficient	Clinical
	Staffing	g (03/01/2	23 - 04/15	5/23)		
	Date	Unit	Shift	Census	Actual	Grid
	3/1	HP10	7:00PM	13	3	4
	4.	Neurolo	gy Unit(s)	)		
			ift: 28 Ins		f Insuffici	ent
			(03/01/23			
	Date	Unit		Census		Grid
	3/1	8 HS	7:00AM		8	10
	3/2	8 HS	7:00AM		9	10
	3/2	8 HN	7:00AM		8	9
	3/4	8 HS	7:00AM		9	10
	3/4	8 HN	7:00AM		7	8
	3/5	8 HS	7:00AM		8	9
	3/6	8 HS	7:00AM		8	9
	3/7	8 HS	7:00AM		8	9
	3/12	8 HS	7:00AM		9	10
	3/12	8 HN	7:00AM		7	8
	3/15	8 HS	7:00AM		8	10
	3/16	8 HS	7:00AM		8	10
	3/17	8 HS	7:00AM		9	10
	3/18	8 HN	7:00AM		7	8
	3/19	8 HS	7:00AM		8	9
	3/19	8 HN	7:00AM	28	7	8

New Yorl					•	40
	3/20	8 HS			8	10
	3/21	8 HS			8	9
	3/22	8 HS			9	10
	3/22	8 HN			8	9
	3/25	8 HS			9	10
	3/26	8 HS			9	10
	3/26	8 HN	7:00AM		8	9
	3/27	8 HS	7:00AM		9	10
	3/28	8 HS	7:00AM		8	10
	3/28	8 HN	7:00AM		8	9
	3/29	8 HN	7:00AM		8	9
	3/31	8 HS	7:00AM	36	9	10
	8HS/H	IN Night S	Shift: 25 Ir	nstances	of Insuffi	cient
	Clinica	l Staffing	(03/01/2			
	Date	Unit	Shift	Census	Actual	Grid
	3/1	8 HS	7:00PM	36	9	10
	3/1	8 HN	7:00PM	27	7	8
	3/2	8 HS	7:00PM		8	9
	3/2	8 HN	7:00PM	25	7	8
	3/6	8 HS	7:00PM	32	8	9
	3/6	8 HN	7:00PM	29	8	9
	3/10	8 HS	7:00PM	29	8	9
	3/11	8 HN	7:00PM	29	8	9
	3/12	8 HS	7:00PM	31	8	9
	3/12	8 HN	7:00PM	28	7	8
	3/13	8 HN	7:00PM	30	7	9
	3/14	8 HS	7:00PM	31	8	9
	3/15	8 HS	7:00PM	34	9	10
	3/17	8 HS	7:00PM	30	8	9
	3/18	8 HS	7:00PM		8	9
	3/19	8 HS	7:00PM		8	9
	3/20	8 HS	7:00PM		9	10
	3/20	8 HN	7:00PM		7	8
	3/26	8 HS	7:00PM		9	10
	3/27	8 HS	7:00PM		9	10
	3/28	8 HS	7:00PM		9	10
	3/28	8 HN	7:00PM		8	9
	3/29	8 HS	7:00PM		9	10
	3/30	8 HS	7:00PM		9	10
	3/31	8 HS	7:00PM		8	9
	5.	Oncolog	gy Unit(s)			
	6HN/7	HS Dav S	Shift: 31 Ir	nstances	of Insuffi	cient
		•	(03/01/2			
	Date	Unit	Shift	Census		Grid
	3/1	6HN	7:00AM	-	11	12
	3/3	6HN	7:00AM		11	12
	3/4	7HS	7:00AM		8	9
	3/5	7HS	7:00AM		8	9
	3/7	6HN	7:00AM		10	12
	3/11	6HN	7:00AM		10	11
	3/13	6HN	7:00AM		10	11
	3/14	7HS	7:00AM		8	9
	3/18	7HS	7:00AM		8	9
	3/19	6HN	7:00AM		9	11
	3/19	7HS	7:00AM		7	9
	3/20	7HS	7:00AM		8	9
	3/21	6HN	7:00AM		10	11
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	3/23	6HN	7:00AM		10	11					
	3/26	7HS	7:00AM	34	8	9					
	3/28	6HN	7:00AM	36	9	11					
	3/31	6HN	7:00AM	38	11	12					
	4/7	6HN	7:00AM		11	12					
	4/9	6HN	7:00AM		9	12					
	4/10	6HN	7:00AM		10	12					
	4/11	6HN	7:00AM		11	12					
	4/12	6HN	7:00AM		10	11					
	4/15	6HN	7:00AM		10	11					
	4/16	7HS	7:00AM		8	9					
	4/17	6HN	7:00AM		10	11					
	4/19	6HN	7:00AM		11	12					
	4/23	6HN	7:00AM	37	10	11					
	4/24	6HN	7:00AM	37	9	11					
	4/25	6HN	7:00AM	36	10	11					
	4/28	6HN	7:00AM		10	12					
	4/30	6HN	7:00AM		10	11					
	1,00	01111	7.007	0.							
	6HN/7	HS Night	Shift: 39	Instances	s of Inquif	ficient					
		-				HOICH					
			(03/01/23			C=:4					
	Date	Unit	Shift	Census		Grid					
	3/1	6HN	7:00PM		10	12					
	3/1	7HS	7:00PM		8	9					
	3/7	7HS	7:00PM		8	9					
	3/11	6HN	7:00PM	38	10	12					
	3/11	7HS	7:00PM	34	8	9					
	3/12	6HN	7:00PM	35	10	11					
	3/12	7HS	7:00PM	32	7	9					
	3/13	6HN	7:00PM		9	12					
	3/14	6HN	7:00PM		10	11					
	3/15	6HN	7:00PM		10	11					
	3/16	6HN	7:00PM		10	11					
	3/17	6HN	7:00PM		9	11					
	3/17	7HS	7:00PM		8	9					
	3/18	6HN	7:00PM		9	10					
	3/18	7HS	7:00PM	33	7	9					
	3/19	7HS	7:00PM		8	9					
	3/20	6HN	7:00PM	36	10	11					
	3/21	6HN	7:00PM	38	11	12					
	3/22	6HN	7:00PM		11	12					
	3/23	6HN	7:00PM		11	12					
	3/25	6HN	7:00PM		10	11					
	3/26	6HN	7:00FM		10	11					
	3/28	6HN	7:00FM		11	12					
	3/29	6HN				12					
			7:00PM		10						
	3/30	6HN	7:00PM		10	12					
	3/31	6HN	7:00PM		10	11					
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	4/4	6HN	7:00PM		10	11					
	4/7	6HN	7:00PM	38	10	12					
	4/8	6HN	7:00PM	37	10	11					
	4/13	6HN	7:00PM		11	12					
	4/15	6HN	7:00PM		11	12					
	4/18	6HN	7:00PM		10	11					
	4/19	7HS	7:00PM		8	9					
	4/26	7HS	7:00PM		8	9					
	4/27	7HS	7:00PM		8	9					
	4/29	7HS	7:00PM		8	9					
	4/30	6HN	7:00PM	37	10	11					

York		Departm				
	4/30	7HS	7:00PM	32	8	9
	6.	Rehabili	tation Un	it(s)		
		ay Shift: 4			ufficient C	linical
		g (03/15/2		,		
	Date	Unit	Shift		Actual	
	3/30	8GN	7:00AM	16	3	4
	3/31	8GN	7:00AM		3	4
	4/1	8GN	7:00AM	16	3	4
	4/21	8GN	7:00AM	11	2	3
		ight Shift: g (03/15/2			sufficient	Clinical
	Date	Unit			Actual	Grid
	4/25	8GN	7:00PM		3	4
	4/30	8GN	7:00PM		-	3
	4/50				2	3
	7.	Stepdow	n Unit(s)			
		ay Shift:			sufficient	Clinical
		g (03/01/2				
	Date	Unit		Census		Grid
	3/1	5GN	7:00AM		13	14
	3/2	5GN	7:00AM		11	13
	3/3	5GN	7:00AM	30	12	13
	3/4	5GN	7:00AM		13	14
	3/5	5GN	7:00AM	31	11	13
	3/6	5GN	7:00AM	35	13	14
	3/7	5GN	7:00AM	35	13	14
	3/10	5GN	7:00AM	36	13	14
	3/11	5GN	7:00AM	34	12	14
	3/12	5GN	7:00AM		13	14
	3/13	5GN	7:00AM	35	13	14
	3/14	5GN	7:00AM		12	14
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	4/6	5GN	7:00AM		12	14
	4/7	5GN	7:00AM		13	14
	4/8	5GN	7:00AM		12	13
	4/9	5GN	7:00AM		12	14
	4/11	5GN	7:00AM		10	13
	4/12	5GN	7:00AM		13	14
	4/13	5GN	7:00AM		12	14
	4/14	5GN	7:00AM	35	13	14
	4/15	5GN	7:00AM	32	13	14
		ight Shift:			nsufficien	t Clinical
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Staffing (03/01/23 - 04/15/23)  Date Unit Shift Census Actual Grid	
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3/6 7GN 7:00AM 30 10 11	
3/7 7GN 7:00AM 28 9 11	
3/13 7GN 7:00AM 27 9 10	
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3/19 7GN 7:00AM 26 8 10	
3/20 7GN 7:00AM 29 8 11	
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4/5 7GN 7:00AM 30 10 11	
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New York State Department of Health
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	3/8	7GN	7:00PM		11	12
	3/12	7GN 7GN	7:00FM		10	11
	3/14	7GN	7:00PM		11	12
	3/16	7GN	7:00PM		10	11
	3/17	7GN	7:00PM		10	11
	3/18	7GN	7:00PM	25	9	10
	3/19	7GN	7:00PM	29	9	11
	3/20	7GN	7:00PM	30	10	11
	3/23	7GN	7:00PM		9	10
	3/27	7GN	7:00PM		10	11
	3/28	7GN	7:00PM		10	11
	3/29	7GN	7:00PM		9	10
	3/30	7GN	7:00PM		10	11
	3/31	7GN	7:00PM		9	10
	4/2	7GN	7:00PM	33	10	12
	4/4	7GN	7:00PM	32	11	12
	4/5	7GN	7:00PM	31	11	12
	4/6	7GN	7:00PM		10	11
	4/7	7GN	7:00PM		10	11
	4/8	7GN	7:00PM		11	12
	4/9	7GN 7GN	7:00FM		11	12
	4/10	7GN	7:00PM		10	12
	4/11	7GN	7:00PM		9	12
	4/13	7GN	7:00PM		11	12
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	3/4	7HN	7:00AM		11	12
	3/5	7HN	7:00AM		9	12
	3/6	7HN	7:00AM	33	11	12
	3/7	7HN	7:00AM	36	10	12
	3/10	7HN	7:00AM	36	11	12
	3/11	7HN	7:00AM	36	11	12
	3/12	7HN	7:00AM	33	10	12
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	3/16 3/18 3/19	7HN 7HN 7HN 7HN	7:00AM 7:00AM 7:00AM	35 36 32	11 10 9	12 12 11
	3/16 3/18	7HN 7HN 7HN	7:00AM 7:00AM	35 36	11 10 9 9	12 12
	3/16 3/18 3/19	7HN 7HN 7HN 7HN	7:00AM 7:00AM 7:00AM	35 36 32	11 10 9	12 12 11
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4/3	7HN	7:00AM 34	10	12
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Date	Unit		us Actual	Grid
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3/4	7HN	7:00PM 36	11	12
3/5	7HN	7:00PM 34	10	12
3/6	7HN	7:00PM 36	11	12
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4/5	7HN	7:00PM 35	11	12
4/6	7HN	7:00PM 32	9	11
4/7	7HN	7:00PM 35	10	12
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4/9	7HN	7:00PM 30	10	11
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New York State D	epartment of Health
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		12 Instance		ıfficient C	Clinical			
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3/12	9 H	7:00AM		13	14			
3/13	9 H	7:00AM		12	14			
4/1	9 H	7:00AM		12	15			
4/2	9 H	7:00AM		13	15			
4/5	9 H	7:00AM		13	14			
4/6	9 H	7:00AM		13	14			
4/7	9 H	7:00AM		13	14			
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3/20	9 H	7:00PM		14	15			
3/26	9 H	7:00PM		13	14			
3/30	9 H	7:00PM		13	14			
3/31	9 H	7:00PM		14	15			
4/1	9 H	7:00PM		12	14			
4/6	9 H	7:00PM		14	15			
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4/14	9 H	7:00PM	43	14	15			

Office of Primary Care and Health Systems Management LABORATORY DIRECTOR'S OR PROVIDER/SUPPLIER REPRESENTATIVE'S SIGNATURE

TITLE

(X6) DATE



JAMES V. McDONALD, M.D., M.P.H. Commissioner JOHANNE E. MORNE, M.S. Acting Executive Deputy Commissioner

January 29, 2024

Steven Corwin, CEO New York Presbyterian Hospital - Columbia Presbyterian Center 525 East 68<sup>th</sup> Street, Box 165 New York, NY 10039

Email: corwist@nyp.org

Governor

Facility (PFI): New York Presbyterian Hospital - Columbia Presbyterian Center (1464)

**Type of Survey:** Article 28 (New York State Public Health Law § 2805-t) **Event ID:** KJEI11 | **CSRU ID(s):** 0117-0165, 0241-0272, 0344-0363, 0797

**Survey Completion Date: 01/15/2024** 

#### Dear Steven Corwin:

Staff from the New York State Department of Health completed an investigation into a complaint regarding **New York Presbyterian Hospital - Columbia Presbyterian Center** on **01/15/2024**. The purpose of this surveillance activity was to assess the hospital's compliance with New York State Public Health Law Section 2805-t.

Please submit an acceptable Plan of Correction to <a href="https://hospitalstaffingplans@health.ny.gov">hospitalstaffingplans@health.ny.gov</a> within forty-five (45) calendar days of the date of this letter or no later than **March 14, 2024.** 

An acceptable Plan of Correction must address how the hospital will obtain compliance with NYS PHL Section 2805-t. It must contain the following elements:

- 1. The plan for correcting each specific deficiency cited;
- 2. The plan for improving the processes that led to the deficiency cited;
- 3. The procedure for implementing the acceptable plan of correction for each deficiency cited;
- 4. The title of the person responsible for implementing the acceptable plan of correction; and
- 5. The process for how the facility has incorporated the improvement action into its Quality Assessment and Performance Improvement (QAPI) program, including monitoring and tracking procedures to ensure the plan of correction is effective, and that specific deficiencies cited remain corrected.

As you prepare a specific Plan of Correction on the attached Statement of Deficiencies (STATE FORM 6899), please ensure the following:

- 1. Corrective actions and the title of the party responsible for each corrective action are entered in the column labeled "Provider's Plan of Correction".
- 2. Completion date for each action plan is entered in the (X5) column.
- 3. The first page of the Plan of Correction is signed by a duly authorized representative of your facility in the (X6) section.

Sincerely,

Clinical Staffing Review Unit Division of Hospitals and Diagnostic & Treatment Centers

Cc: Bernadette Khan, bkhan@nyp.org



Marcia Brinson, MPH, RD Senior Director, QPS New York-Presbyterian 525 East 68<sup>th</sup> Street New York, NY 10065

TEL: 646-771-5321 EMAIL: MAB9108@NYP.ORG

July 18, 2024

Clinical Staffing Review Unit New York State Department of Health Division of Hospitals and Diagnostic & Treatment Centers, MARO 90 Church Street, New York, NY 10007

Re: Article 28 (New York State Public Health Law § 2805-t)

Event ID: KJEI11 | CSRU ID(s): 0117-0165, 0241-0272, 0344-0363, 0797

Survey Completion Date: 01/15/2024

Dear Clinical Staffing Review Unit:

Attached please find the Hospital's revised plan of correction response for the above survey. Please note that the signature is on the last page of the document.

If you have any questions, I can be reached at 646-771-5321.

Sincerely,

Marcia Brinson

Marcia Brinson

# RESPONSE TO FACILITY PLAN OF CORRECTION

FACILITY: New York-Presbyterian Columbia Presbyterian

COMPLAINT #: 0117-0165, 0241-0272, 0344-0363, 0797

OPERATING CERTIFICATE #: 7002054H

FACILITY ID: 1464

The facility's submitted Plan of Correction has been reviewed and found not totally acceptable.

DEFICIENCY:	FINDINGS & REQUIRED HOSPITAL ACTION
405.2 (c) (1) GOVERNING BODY. Compliance with Laws. Public Health Law - PBH § 2805-t(4)(d)	The facility was found in violation of Public Health Law - PBH § 2805-t(4)(d) as the facility's Clinical Staffing Committee had not implemented policies and procedures that outline the process or the review, assessment, and response to complaints submitted to the Clinical Staffing Committee.
	The submitted plan of correction is determined to be not totally acceptable as it fails to correct the specific deficiency cited.  Note, per Public Health Law - PBH § 2805-t, the process for complaint submission, review, and tracking shall be developed and adopted by consensus of the Clinical Staffing Committee.
	The facility must submit a revised plan of correction.
405.2 (c) (1) GOVERNING BODY. Compliance with Laws. Public Health Law - PBH § 2805-t(7)(a)	The facility was found in violation of Public Health Law - PBH § 2805-t(7)(a) as there was a failure to assign personnel to each patient care unit in accordance with the adopted clinical staffing plan.
	The submitted plan of correction is determined to be unacceptable as it fails to correct each specific deficiency cited as well as the procedure for implementing the acceptable plan of correction for each deficiency cited.
	The facility must submit a revised plan of correction.

### NewYork-Presbyterian Columbia University Irving Medical Center

**DEFICIENCY:** 405.2 (c) (1) GOVERNING BODY.

Compliance with Laws.

Public Health Law - PBH §2805-t(4)(d)

FINDINGS & REQUIRED HOSPITAL ACTION: The facility was found in violation of Public Health Law – PBH § 2805-t(4)(d) as the facility's Clinical Staffing Committee had not implemented policies and procedures that outline the process or the review, assessment, and response to complaints submitted to the Clinical Staffing Committee.

#### **HOSPITAL RESPONSE:**

The Hospital takes seriously its obligation to provide high quality care to its patients and appropriate staffing and working conditions for its caregivers. Public Health Law - PBH § 2805-t states, "the process for complaint submission, review, and tracking shall be developed and adopted by consensus of the Clinical Staffing Committee".

# **Process for Complaint Submission, Review and Tracking**

The complaint submission, review and tracking process was developed by the full Clinical Staffing Committee (CSC), comprising both Management and frontline staff members since the committee's inception in August 2022. This inclusive approach focused on allowing all voices within the committee to be heard and that the process was fair and comprehensive. The CSC worked collaboratively to establish a system that allowed for efficient handling of complaints and providing a structured method for members to voice concerns and seek resolutions.

Since its inception, the process has been refined based on feedback from the frontline staff members of the CSC. In 2023, the clinical staffing process workflow was reviewed by the CSC and updated to include the issuance of reference numbers for complaints. This enhancement was implemented to improve tracking and warrant that each complaint could be monitored until resolution, thereby closing the loop more effectively. This marked an important step in making the process more transparent and accountable. Policy 277 Clinical Staffing Committee, Clinical Staffing Plan, and Complaint Process was created in January 2024 in accordance with the New York State Department of Health (NYS DOH) regulations, Public Health Law - PBH § 2805-t. The policy was reviewed with both management and frontline staff members, who agreed with the complaint submission and review process.

While the committee members generally agreed with both the policy and the system itself, they disagreed with the system's method of resolution, insofar as they did not agree on what constitutes a complaint being resolved. Specifically, frontline staff members of the committee maintain that staffing issues are not resolved unless the staffing numbers match the target number in the unit staffing grid at the beginning of the shift. Management members of the committee, meanwhile, disagree with this narrow interpretation of what steps qualify as resolving staffing issues. While the committee continues to work towards a resolution, frontline staff committee members maintain that they will not resolve complaints unless immediately addressed at the beginning of the shift.

This ongoing issue highlights the challenges in balancing timely responses with thorough investigations in the complaint resolution process. Despite best efforts to reach consensus on the status of the complaints during the CSC committee meetings, the committee is unable to resolve the complaints reviewed. Importantly, NYS Public Health Law - PBH § 2805-t Section 11(e) provides guidelines for addressing complaint resolution, "...If the department finds that the frontline staff representatives on the clinical staffing committee were responsible for a

pattern of not resolving complaints or for a pattern of not reaching consensus, the department shall not require the general hospital to submit a corrective action plan or impose a civil penalty on the general hospital pursuant to subdivision twelve of this section."

The CSC complaint process development timeline is attached. Please see Attachment A (Complaint process development timeline).

**DEFICIENCY:** 405.2 (c) (1) GOVERNING BODY.

Compliance with Laws.

Public Health Law - PBH §2805-t(7)(a)

**FINDINGS & REQUIRED HOSPITAL ACTION:** The facility was found in violation of Public Health Law – PBH§ 2805-t(7)(a) as there was a failure to assign personnel to each patient care unit in accordance with the adopted clinical staffing plan.

#### **HOSPITAL RESPONSE:**

The Hospital takes seriously its obligation to provide high quality care to its patients and appropriate staffing and working conditions for its caregivers.

In furtherance of the POC response document submitted on March 14, 2024, outlined below are the actions implemented by management with regards to staffing:

- 1. Standardization of the current staff scheduling process for nurse leaders, which includes escalation triggers for any unresolved variances between the unit's posted CSC staffing plan and staff schedule. Unit nursing leaders will escalate unresolved variances to their immediate Supervisor for assistance with achieving resolution.
  - The Hospital conducted a review of the current staff scheduling process and standardized the nurse leader's role and requirements for the review and escalation of known unresolved variances between the staffing schedule and the CSC staffing plan. Nurse leaders will escalate to their immediate supervisor as needed for assistance and reallocation of resources. Before posting the balanced staffing schedule, the PCD is accountable for notifying the DON of any variance with the clinical staffing plan at the time of posting. The PCDs are expected to supplement staffing with overtime, travel nurses and per diem nurses. The DON is responsible for assisting with any unresolved staffing issues and will escalate to the CNO as needed.
  - Requirements were reviewed with nurse leaders at each campus site during leadership meetings with the CNO by 3/13/2024.
- 2. Review and enhance current staffing resource programs and incentives to promote internal sourcing and recruitment of staff to correct variances, taking into consideration acuity and census and other unit-based needs.
  - The CNO, nursing leadership, Human Resources and Finance collaborate to routinely evaluate staffing needs based on census, acuity and staffing levels. Efforts will continue to be made to

further supplement any identified gaps with the clinical staffing plan based on the trends identified by the CSC to include the following:

- Addition of agency nurses to the float pool to address short term staffing needs; twentynine agency nurse positions were posted on February 23, 2024.
- Increase utilization of per diem nurses.
- Overtime (OT) incentive programs for voluntary overtime for clinical staff nurses; the OT incentive program will be enacted to expand the float pool. Nurses will be able to sign up for OT in the float pool and assigned to a unit based on staffing needs. This program will be used on an as needed basis or when other resource options are not available or exhausted. The CNO determines when the OT Float Pool incentive program is activated.
- Working with HR to reduce turn-around time to fill clinical nurse vacancies.

In 2023, all units were allocated adequate budgets to meet their staffing requirements. The numerous vacancies hindered our ability to meet the planned staffing levels. Specifically, there were 83.9 vacant RN positions in March 2023 across the specific inpatient units (as outlined in the charts below).

To address this issue, the Hospital strategically filled the vacancies with nurse travelers, which greatly alleviated the staffing shortages. This approach allowed us to continue providing high quality services while actively recruiting and onboarding permanent nursing staff. The table presentations below highlight the substantial improvements and enhancements made to our staffing levels in the specific patient care units. The data demonstrates a marked reduction in vacancies and an overall stabilization of our workforce, reflecting our commitment to maintaining adequate staffing and safeguarding operational continuity. The improvements in staffing have been crucial in supporting our organizational goals and enhancing the overall work environment.

#### **Intensive Care Units**

From March 2023 to June 2024, 20.6 permanent full time RN staff were hired to fill the vacancies in these intensive care units. Throughout the hiring process, the Hospital utilized nurse travelers, float pool, per diem nurses, and incentivized voluntary overtime to supplement staffing in addressing the vacancies, including absences and normal attrition. Most recently, the Hospital requisitioned 23 nurse travelers to sustain staffing on an on-going basis and supplement the intensive care units and critical care float pool.

Unit	RN Vacancy March 2023	Newly RN Hired March 2023 - June 2024
CTICU	9.0	8.5
CCU	6.0	6.0
SICU	3.0	3.0
MICU	1.0	0.0
NICU	5.5	3.1
	24.5	20.6

# **Oncology Units**

From March 2023 to June 2024, 2.7 permanent full time RN staff were hired to fill vacancies in these specialty units. Throughout the hiring process, the Hospital utilized nurse travelers, float pool, per diem nurses, and incentivized voluntary overtime to supplement staffing in addressing the vacancies, including absences and normal attrition. Most recently, the Hospital requisitioned 20 nurse travelers in March 2024 for the float pool to cover oncology and medical surgical units.

Unit	RN Vacancy March 2023	Newly RN Hired March 2023 - June 2024
6HN	4.0	1.2
7HS	2.0	1.5
BMT	1.0	0.0
	7.0	2.7

## **Step Down Units**

From March 2023 to June 2024, 22 permanent full time RN staff were hired to fill the vacancies. Throughout the hiring process, the Hospital utilized nurse travelers, float pool, per diem nurses, and incentivized voluntary overtime to supplement staffing in addressing the vacancies, including absences and normal attrition.

Unit	RN Vacancy March 2023	Newly RN Hired March 2023 - June 2024
5GN	4.0	4.8
5HN	3.0	3.5
7GN	7.0	3.6
7HN	7.0	8.8
9 Hudson	0.0	0.0
8 HS	1.0	1.3
8 HN	0.0	0.0
	22.0	22.0

# **Medical Surgical Units**

From March 2023 to June 2024, 13.2 permanent full time RN staff were hired to fill the vacancies in these medical surgical units. Throughout the hiring process, the Hospital utilized nurse travelers, float pool, per diem nurses, and incentivized voluntary overtime to supplement staffing in addressing the vacancies, including absences and normal attrition. Most recently, the Hospital requisitioned 20 nurse travelers in March 2024 for the float pool to cover oncology and medical surgical units.

Unit	RN Vacancy March 2023	Newly RN Hired March 2023 - June 2024
5GS	4.5	0.3
6GS	3.6	0.6
6GN	6.3	6.7
9GS	4.0	1.7
7GS	5.0	0.0
8MA	2.0	2.0
8GN	0.0	0.0
HP10	5.0	1.9
9GN	0.0	0.0
	30.4	13.2

Responsible Person: Chief Nursing Officer

Respectfully Submitted: Collson Koch

Colleen Koch, MD, MS, MBA

Group Senior Vice President and Chief Operating Officer NewYork-Presbyterian Columbia University Irving Medical Center

July 18, 2024

# CUIMC CSC COMPLAINT PROCESS DEVELOPMENT TIMELINE

# Jan 31, 2023

- CSC workgroup discussed process for submitting complaints as well as mechanism for submission
- Initial form template reviewed and non-management made recommendations to enhance form



- CSC Complaint Process Initial Meeting held
- · Workgroup established (management and nonmanagement) to develop template for complaint form

• Electronic, desktop complaint form reviewed with the Committee after

edits were made based on non-

staff for introductions to complaint

management feedback Committee discusses emailing

Mar 16, 2023

- Mar 28, 2023
- · CSC Workgroup reported out to committee the work that was done to establish the Complaint Process and form
- CSC Process Map was reviewed and updated based on feedback from nonmanagement
- Complaint form links and process were socialized with staff and leaders

Apr 6 & 21, 2023

process

- Complaint form continued to be reviewed with Committee
- Additional revisions were made based on feedback from nonmanagement
- Form was modified to include more inclusive shift times as well as with dropdown selections to reduce errors and ensure accuracy

July 26, 2023

 Committee discussed the process for closing the loop with the complainant

July 19, 2023

- Committee consensus for reference numbers to be issued with complaints for better tracking and closing the qool
- Committee discussed process for
- how to best respond to complaints · Committee consensus to have Staffing Action Plans displayed on visibility boards for each unit

# Sep 27. 2023

 Committee reached consensus on Complaint Form Response Letter template with input from non-management

Dec 20, 2023

Jan 31, 2024

 CSC Policy created in accordance with the established process as well as the NYS Law

 CSC Policy reviewed with nonmanagement

- Committee discussed work that needed to be done regarding complaint resolution and implementation of a standardized status for each complaint
- Committee reviewed CSC process and discussed the following:

**Implementation of Complaint Process Analyzing Complaints for Patterns Developing Action Plans Response to Complainants** 

Feb 28, 2024

- CSC Process and process map reviewed with Committee in detail
- Committee consensus on each unit posting of its Staffing Action Plans
- Committee consensus on one complaint not constituting a pattern
- Committee consensus on the trigger point for requesting action plans to be presented to CSC from the PCD or unit leaders
- Committee discussed and agreed on the process for CSC Complaint Response Letter